



MEETING MINUTES

April 29, 2014

7:30 PM

Approved

In Attendance: D. Carlson, Chair, H. Harper, Vice-Chair, A. Tabasso, Member, B. Watts, Member, L. Schack, Member, M. Brown, Authority Administrator.

Call to Order

The meeting was called to order at 7:33 PM.

Approval of Minutes

D. Carlson and L. Schack suggested a minor modification to the minutes relative to the security of the storage tank ladder at the Eagle Hunt disposal facilities as discussed the previous month. H. Harper then moved to approve the minutes of the March 25, 2014 meeting with the recommended minor modification; L. Schack seconded. It was so moved.

Approval of Payments

After a brief discussion, A. Tabasso motioned for approval of the April 2014 payments as listed, seconded by H. Harper. It was so moved. H. Harper moved to approve the Balance Sheet and Revenue and Expenses Report as prepared in good faith by the Township Treasurer, seconded by B. Watts. It was so moved.

Orleans – West Vincent Township - Modifications

Alyson Zarro, Esq, representing Orleans Homebuilders presented a proposal for modification to the approved plan for the Ewing development in West Vincent Township. They are requesting the Authority endorse an increase in the number of units proposed with a resulting increase in treatment and disposal need. They presented information documenting that the capacity was available. M. Brown concurred. In that an intermunicipal agreement exists relative to this development and sewerage service of which the Authority is a signatory, they require the endorsement to come in the form of a letter that could be included with the planning module submission to DEP. B. Watts noted when the development was first approved, there was a request from the Authority for redundancy in the disposal fields. He noted the Township Board of Supervisors ultimately approved the plan without that redundancy. Following a discussion among the members regarding redundancy, Alyson Zarro recommended that an area slated for disposal but not developed be deed restricted to be exclusively used as a future disposal site for redundancy purposes. The consensus of the Authority Board was that option would be satisfactory. The Board expressed concern regarding the Township Supervisors once again overruling their recommendation and requested that M. Brown approach the Township to discuss the recommendation so as to garner concurrence prior to issuing a letter. Once that concurrence was received, a letter could be issued.

Authority Administration Reports

M. Brown reported that in general all facilities were operating well, with no permit violations reported for the period. He briefly summarized the Clean Water, ARRO and Authority Administrator's Reports for the Authority. After a brief discussion, H. Harper moved to accept the reports as submitted, seconded by B. Watts. It was so moved.

M. Brown then provided the Authority with a brief update on Phase II of the Route 100 WWTF. The Authority discussed the public information procedures to be implemented and a prospective timeline. M. Brown recommended that until the final documents were executed that it was appropriate to wait on formal notification. The Board agreed. The Board also agreed that a special meeting was warranted to discuss the financing and the public communication elements. M. Brown was directed to circulate prospective dates for such a meeting.

M. Brown requested the Authority allow for a departure from their policy relative to the issuance of liens against property for delinquent accounts. He noted that from a timing and efficiency standpoint, it would be helpful for the Township to select dates two or three times a year to engage the attorneys to file such liens. After a brief discussion, the Authority by consensus approved.

Adjournment

There being no further business to be brought before the Authority, D. Carlson moved, seconded by L. Schack to adjourn the meeting at 8:55 pm.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator